

Reaffirmation Fees and Related Expenses

Council on Social Work Education
Commission on Accreditation

There are six costs associated with the reaffirmation process. Each is explained below. The fees are subject to change by the Board of Directors each fiscal year. The fees below are effective from July 1, 2018 to June 30, 2019. Refer to the Timetable for Reaffirmation to determine program invoice and due dates.

1.) Reaffirmation Workshop

Two to three years prior to the COA review you should plan to attend a workshop on the reaffirmation process. For more information, visit <https://learningacademy.csw.org/products/2015-epas-reaffirmation-training>.

2.) Reaffirmation Eligibility Fee

The reaffirmation eligibility fee covers staff time to review and approve the materials submitted to determine institutional eligibility for the reaffirmation of the social work program's accreditation status.

Single Baccalaureate or Master's Program	\$1,500
Both Baccalaureate and Master's Programs	\$3,000
Collaborative Program	\$3,000

3.) Reaffirmation Fee

The reaffirmation fee covers staff and commissioner expenses related to processing and assessing the documents associated with determining the program's compliance with the Educational Policy and Accreditation Standards (EPAS).

Single Baccalaureate or Master's Program	\$3,500
Both Baccalaureate and Master's Programs	\$7,000
Collaborative Program	\$7,000

4.) Self-Study Costs

Self-study costs will vary by program. Examples of expenses include faculty-assigned time, meeting expenses, printing, mailing, and other administrative costs.

5.) Site Visit Expenses

Expenses related to the site visit itself are borne by the program. Programs should make every effort to minimize members' out-of-pocket expenses by providing prepaid airline tickets. Coach fair is expected. Programs should arrange for the hotel to bill the program for the team's expenses. The only remaining expenses should be ground transportation and meals not taken at the hotel. Programs should advise visitors about reimbursement for these items.

6.) Annual Program Membership Dues

All accredited social work programs are required to pay annual membership dues to CSWE. Programs are invoiced each April for the following fiscal year, which begins July 1. Invoices are due on July 1. Program dues are assessed according to the number of graduates reported by the program in the annual CSWE statistics survey conducted each fall. For more information on program membership dues send an email to membership@csw.org or visit <http://www.csw.org/Membership/27021/26464.aspx>.