



**CSWE'S 71ST ANNUAL CONFERENCE
OCTOBER 23-26, 2025 | DENVER, CO**



Proposal FAQs

Q1. Do I have to be a CSWE member to submit a proposal?

Q2. How do I submit a proposal through the submission site?

Q3. There is no track related to my proposal topic, or I don't know where my proposal fits best. What should I do?

Q4. I couldn't submit my proposal by the deadline/I had technical problems when I tried to submit my proposal on the day of the deadline. May I have an extension?

Q5. I need help with my proposal. Whom should I contact?

Q6. How many proposals can I submit?

Q7. Why must my proposal be anonymous? Can I really be disqualified for including identifying information?

Q8. Can I change the presenters included in my proposal?

Q9. I didn't receive a confirmation email. How do I receive one?

Q10. If accepted, what are my presenter responsibilities?

Q1. Do I have to be a CSWE member to submit a proposal?

A. No, you do not have to be a CSWE member to submit a proposal.

Q2. How do I submit a proposal through the submission site?

A. To submit a proposal, [click here](#). All submitters **MUST** create a new user account to submit for this year's conference.

Q3. There is no track related to my proposal topic, or I do not know where my proposal fits best. What should I do?

A. Proposals must be submitted to one of the [2025 CSWE Tracks](#) for peer-reviewed proposals. We recommend thoroughly reviewing the track descriptions to see whether your proposal could be a good fit; you may need to review more than one track. If you still are not sure, you may contact the track chairs listed above each track description for their feedback prior to drafting your proposal.

Q4. I could not submit my proposal by the deadline/I had technical problems when I tried to submit my proposal on the day of the deadline. May I have an extension?

A. If you experience technical problems with the proposal submission system, email Support@cadmiumcd.com or call (410) 638-9239/toll-free (877) 426-6323. If you have specific questions about the content of your proposal or our proposal submission policies, please email edconference@cswe.org.

We do not allow extensions for proposal submissions. For this reason, we encourage you to submit your proposal as soon as possible to avoid technical or other issues.

Q5. I need help with my proposal. Whom should I contact?

A. If you experience technical problems with the proposal submission system, email Support@cadmiumcd.com or call (410) 638-9239/toll-free (877) 426-6323. If you have specific questions about the content of your proposal or our proposal submission policies, please email edconference@cswe.org.

Q6. How many proposals can I submit?

A. You may be a presenter for a maximum of **three (3) proposals**; this includes all types and formats for peer-reviewed and non-peer-reviewed proposals.

You can submit: **1** Pre- Conference Summit/Institute Proposal OR Connect Session Proposal (non peer-reviewed)

AND up to **2** Educational Proposals (peer-reviewed). Please [click here](#) to review the proposal types.

Q7. Why must my proposal be anonymous? Can I really be disqualified for including identifying information?

A. Including any identifying information such as names, affiliations, or geographic locations in the title, overview, references, or objectives of a proposal submission can disqualify your proposal. Each proposal undergoes an initial anonymous review, so including self-identifying details can compromise the integrity of the review

process. Please pay careful attention to this before submitting your proposal and enter self-identifying information only when it is specifically requested.

Q8. Can I change the presenters included in my proposal?

A. No changes to the role status are allowed after proposals are submitted; however, presenters who can no longer attend the conference may request that their role be changed to contributor. Please coordinate with all presenters prior to completing your submission.

Q9. I didn't receive a confirmation email. How do I receive one?

A. Please make sure you check your junk or spam folder! If you still haven't received an email, reach out to edconference@cswe.org.

Q10. If accepted, what are my presenter responsibilities?

A. To view presenter responsibilities, please see [CSWE's 2025 Presenter Agreement](#).

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