

# Continuing Education Credits 2024 APM

## **How to Receive CE Credits:**

- 1. Purchase a CE package
- 2. Attend a CE eligible session
- 3. Complete CE evaluation(s)
- 4. Download your CE certificate!



## Scan the QR Code for:

- Purchasing a CE package
- Steps for claiming CEs and completing evaluations
- Accommodations
- Questions



Council on Social Work Education (CSWE), provider #1163, is approved to offer social work continuing education by the Association of Social Work Boards (ASWB) Approved Continuing Education (ACE) program. For additional information on CEs, please visit cswe.org/events-meetings/2024-apm/education/continuing-education/

## How to claim CE credits at APM



## 1. Purchase a CE Package

Participants can earn up to 12 CE credits from the conference. CEs are not included in the basic APM registration package, but can be added to new or existing APM registration for an additional fee. To purchase a CE package onsite, visit the registration booth or add a package to your online registration.



#### 2. Attend a CE Eligible Session

Locate CE eligible APM sessions in the mobile app:

- Select the Presentations on the app homepage.
- Select Eligible for CE.
- Select a session to view additional information.
- Tap the star icon to add a session to your personal schedule.



Evaluations will open ten minutes prior to the end of the session, and must be completed the same day as the session to receive CE credit:

- Locate the CE eligible course in the mobile app.
- Select Evaluation at the bottom of the page and click Continue.
- Under the TASKS heading select Complete CE Evaluation.
- Locate the session by the date and time or search its name.
- Once located, under the session name select Unlock Evaluation and enter the verification code provided by the speaker.
- Complete the evaluation and click Submit.

Repeat this process for each CE-eligible session attended.
Only once you have completed ALL CE evaluations for the conference, click Submit to Complete Task.



### 4. Download CE Certificate!

CE certificates will be available for download for up to one year:

- Open the APM mobile app, from the homepage select CEs and Evaluations.
- Login using your email and conference registration code.
- Scroll down to select Download/Print Certificate of CE Credits.
- Select Print, Save as PDF, or Email This.



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